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NUC

**THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS**

**FINAL PROCUREMENT
AUDIT REPORT**



ACEPHAP

**AFRICA CENTRE OF EXCELLENCE FOR
POPULATION HEALTH AND SAFETY
(ACEPHAP)**

BAYERO UNIVERSITY, KANO

SUBMITTED BY

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SECTION 1 - EXECUTIVE SUMMARY

1.1 General

Cosset Consultants was appointed by the National Universities Commission as Procurement auditors to review the procurement activities of the Africa Centre of Excellence for Population Health and Safety (ACEPHAP). It is one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases: (i) Inception activities (ii) Field works/activities (iii) Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

Data collection at the ACEPHAP was carried out with the use of checklists. Appendix II.



1.3.2 Review Procedure

The audit procurement procedure used at ACEPHAP is based on the institutional guidelines and it also considered the levels of compliances with the guidelines and the achievement of the Bank's procurement principles.

However, the procurement process activities of ACEPHAP are being implemented in consideration of section 15(1)a & b of the PPA 2007 Act as amended.

1.4 Contract Packages

1. Africa Centre of Excellence for Population Health and Safety (ACEPHAP) has a total contract size of six (6) procurements in 2023. This is made up of four (4) items of goods and one (1) work as shown in appendix 1 - Inventory of sampled and reviewed contracts.
2. The appropriate procurement methods to use for every contract based on the threshold were also stated; alongside the methods used by the Centre. Appendix 1.

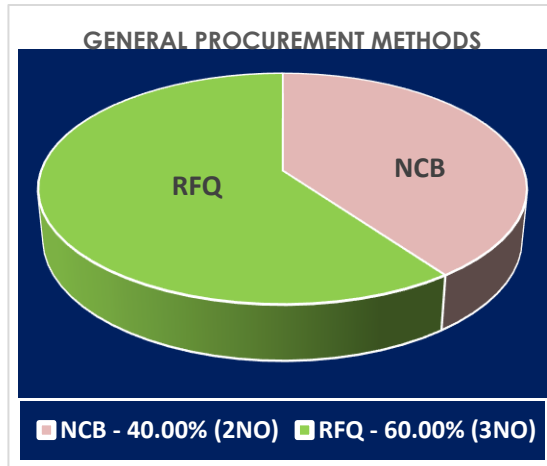
Table 1

VALUES OF GENERAL PROCUREMENT METHODS AND TYPES (AMOUNT/%)						
	METHOD			TYPE		
No	Method	Total Method Procured (N)	% of Procured Method	Type	Total Type Procured (N)	% of Procured Type
1	NCB	466,171,313.18	93.54	GOODS	94,820,240.00	100.00
2	RFQ	32,186,440.00	6.46	WORKS	403,537,513.18	0.00
3	SH	0.00	0.00	SERVICES	0.00	0.00
4	TOTAL	498,357,753.18	100.00%		498,357,753.18	100.00%

1.4.1 General Procurement Methods

The procurement methods used by the Centre were the National Competitive Bidding (NCB) for two (2) procurements representing about 40% of the procured contracts. Three (3) contracts (about 60%) were procured using Request for Quotation (RFQ). figure 1. Table 1 above shows the values of the procurement methods.

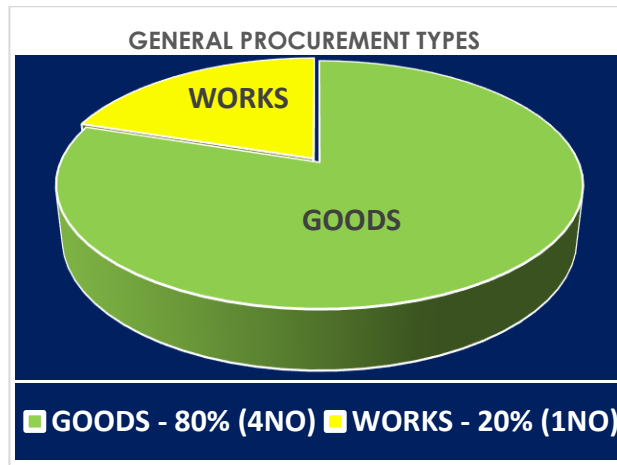
Figure 1



1.4.2 General Procurement Types

Four (4) goods contracts were procured and this represents eighty percent (80%) of the contracts procured in 2023. Work has one (1) contract which is 20% of the procurement as shown and illustrated with figure 2 below. Table 1 above shows the values of the procurement types.

Figure 2



1.4.3 Sample Size

Random sampling was used to determine the sampled contracts, with consideration of the procurement methods used for the procured contracts. The sample size was 60% of the procured contracts. This is made up of two (2) goods contracts. One (1) was procured through RFQ and it is about 33.33% of the sample size while the other was through NCB and it also 33.33%



of sample size. The only work contract was procured using NCB and it made up 33.33% of the sample size. Tables 3 & 4

TABLE 3 – FORM 3 - SELECTION OF REVIEW SAMPLE METHODS

	CONTRACTS	RFQ	NCB	DC	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	1	2	0	3
		out of	out of	out of	out of
	Population	3	2	0	5

TABLE 4 – FORM 3 - SELECTION OF REVIEW SAMPLE TYPES

	CONTRACTS	Goods	Works	Services	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	2	1	0	3
		out of	out of	out of	out of
	Population	4	1	0	5

Table 2

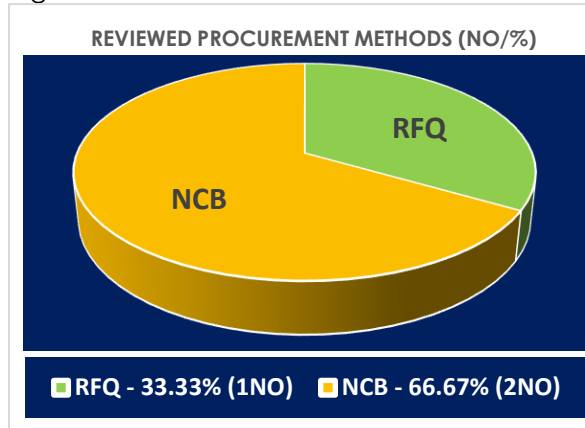
PROCURED/SAMPLE VALUES OF METHODS AND TYPES (AMOUNT/%)								
No	METHOD				TYPE			
	Method	Total Method Procured (N)	Reviewed Sample Method (N)	Review Sample (%)	Type	Total Type Procured (N)	Reviewed Sample Type (N)	Review Sample (%)
1	NCB	466,171,313.18	466,171,313.18	97.76	GOODS	94,820,240.00	73,324,675.00	15.37
2	RFQ	32,186,440.00	10,690,875.00	2.24	WORKS	403,537,513.18	403,537,513.2	84.63
3	SH	0.00	0.00	0.00	SERVICES	0.00	0.00	0.00
4	TOTAL	498,357,753.18	476,862,188.18	100.00%	TOTAL	498,357,753.18	476,862,188.18	100.00%

NOTE: REVIEW SAMPLES PERCENTAGES ARE THOSE OF REVIEWED CONTRACTS

1.4.3.1 Sample Method

The dominant method was NCB. Three (3) items were procured using this method and it represent about 60% of sample size. Two (2) items were procured using RFQ and this make up about 40% of the of the sample size. Figure 3. Table 2 above shows the values of the sample methods.

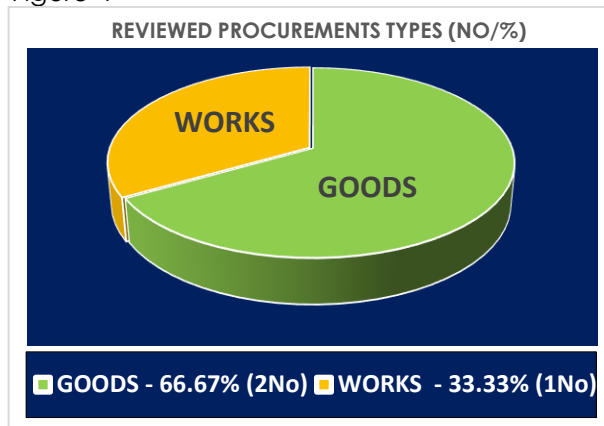
Figure 3



1.4.3.2 Sample Type

Two (2) procurement types were used by ACE-PHAP in 2023. Two (2) of the sampled contracts were goods; representing 66.67% of the samples reviewed. One (1) was works with 33.33% representation as shown on Figure 4. Table 2 above shows the values of the sample types.

Figure 4



1.5 Findings

1. The Public Procurement Act (PPA) 2007 as amended was used by the Africa Centre of Excellence in Population Health (ACEPHAP) in the 2023 procurement activities.
2. Thresholds were considered in the use of procurement methods.
3. The items procured are in the 2023 procurement plan.



4. The total value of the contracts procured in 2023 by ACEPHAP is N498,357,753.18. (Appendix I). Three (3) procured contracts were sampled and reviewed. The sampled contracts have a total value of N476,862,188.18. It consists of two (2) Goods, and one (1) Work contract.
5. The actual volume of completed work is about **N276,412,120.90**, translating to about 55.46% completion of the overall procured activities.
6. The Request for Quotation (RFQ), through selection was used three (3) times while the National Competitive Bidding (NCB) was twice.
7. Standard Bidding Documents (SBDs) were used for the major contracts procured. However, SBDs were not used for the Supply and Installation of Solar inverter for ACEPHAP Research Laboratory.
8. Filing, storage and retrieval of procurement documents and information was seamless.
9. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and evidently remitted to the relevant tax authorities.
10. Contracts were presented and approved by the University Tenders Board and other appropriate approval authorities. The analysis and evaluation of tenders were moderate.
11. Construction work at the ACEPHAP Students Hostel Building was at the first-floor head course level. It is at about 45% Completion and it does not seem to be progressing as should be.
12. The Centre has qualified procurement staff, most of whose primary assignment is with the University's procurement department.
13. Prices were checked and found to be competitive.
14. No bidder bided for more than one (1) lot.
15. Contract agreements were not sighted.



1.6 Exit Meeting

An exit meeting was held where communications on the preliminary findings were discussed with the Centre staff. This presented opportunities for the Centre to clarify issues raised, with explanations on the identified concerns. There were few minor issues that were resolved through explanations on the disputed areas. The exit meeting data table is as in the attached appendix iv.

1.7. Infractions

There were no serious infractions with ACEPHAP 2023 procurement process. The minor infractions are as shown in the attached. Appendix iv.

1.8 Procurement Process and Activities Assessment

The team considered the performance of the general procurement processes and activities to determine the level of exposure to perceived infractions and inconsistencies. The procurement activities were categorized into low, medium and high risks with percentages ranges of 0-39.99%, 40-59.99% and 60-100% respectively. Analysis of the specific contracts identified issues were carried out through the assessment matrix as shown with appendix iii, before the level of risks were finally determined and stated.

The performances of the procurement processes were put to test and categorized as "Poor" at a range of 0 - 49.99%, "Fair" at 50 – 69.99% and "Good" at 70 – 100%.

Overall, the **ACEPHAP** has a "**LOW**" risk grading and a "**GOOD**" procurement performance score.

1.9 Rating and Classification

The audit review opinion is classified and rated as shown on table 5 below

Table 5:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Good	Satisfactory
2	50 – 74.99	Fair	Need Improvement
3	0 – 49.99	Poor	Unsatisfactory



2.0 Audit Opinion

Based on the compliant ratings as shown in table 6; which basically was interplay of the institutional guidelines, the Public Procurement Act 2007 and the WB general procurement principles, the ACEPHAP, Bayero University Kano's procurement activities of ACE-Impact **NEEDS IMPROVEMENT**, at seventy-three (73%) mark.

Table 6

S/NO	ACTIVITY	BASIS	COMPLIANT RATE
1	Preparation of Procurement Plan	Based on WB Guideline	Good
2	Advertisements	Based on Institutional guideline and the PPA requirements	Good
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	Good
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Good
5	Bid Evaluation & Reporting	Adherence to criteria	Fair
6	Contract Award	Meeting awards requirements	Good
7	Documentations	Quality, filing, ease of retrieval and assessment	Fair
8	Competition and Equal opportunity	Based on WB Guideline	Good
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Good
10	Transparency	Based on WB Guideline	Good
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements.	Good
12	Efficiency	Based on the PPA 2007 and WB requirements.	Fair
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Fair



2.10 Recommendations

1. The Centre should endeavour to have agreements executed for all contracts.
2. It is advised that copies of all documents relating to the centre's procurement activities be domiciled with the Centre. This would ensure seamless retrieval of documents and information when required for other activities.
3. Procurement training is still being advocated for the ACEPHAP staff. This will improve the qualities of deliveries at every stage of the programme and perfect their understanding of general procurement guidelines and principles.
4. The Centre should improve on the procurement process duration periods.

QS. Okoye Ifeanacho N
(Team Leader)

May 5, 2024

SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address particular common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Projects resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the Africa sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2 THE AFRICA CENTER FOR POPULATION HEALTH AND SAFETY (ACEPHAP), BAYERO UNIVERSITY, KANO.

ACEPHAP expects “to produce skilled human resource for health related to population health with focus of conducting research to achieve sustainable development through linking research findings to policy implementation”. This the Centre hopes to do by becoming a “Center

of Excellence in Population Health, Research and Development in Africa.

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.

Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACEs Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA 2007 is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF THE ACES

The purpose of the Procurement Audit of ACEs is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACEPHAP of the Bayero University, Kano State, Nigeria.

2.8 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to

bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.

The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank general procurement principles.

2.9 METHODOLOGY

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACEPHAP that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the ACEPHAP staff are considered and addressed in the report.

2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

(i) Procurement Plan (ii) Institution guideline (iii) Solicitation documents used before award (iv) Contract files (v) Payment Vouchers (vi) Cash book.

3. Visits to the project site was undertaken to determine the quality of materials and labour deployed to the work by the contractor. It also helps to determine the level of supervision from the ACEPHAP procurement staff.

4. This data analyzed enabled the determination of the following critical success factors;

(1) Compliance with the provisions of the World Bank Procurement Guideline.

(2) Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to



monitor procurement and contracting activities within ACEPHAP PIU).

- (3) Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
- (4) Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACEPHAP who are directly involved in procurement and contracting activities).
- (5) Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).

5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.

6. The personnel interacted with at the ACEPHAP, Bayero University, Kano during the field works were:

- (1) Centre Leader
- (2) Deputy Centre Leader
- (3) Accountant
- (4) Procurement Officer.



SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the ACEPHAP procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the ACEPHAP activities
- 3 Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

During the field work, ACEPHAP presented their procurement plan with a list of five (5) procured items. Four (4) were completed while one (1) were on-going; table 6

Four (4) procurements were selected for review. The selection was 57% of the procured items and amount to about ninety-four (94) % of the value of procured contracts; table 7.

The field work at the ACEPHAP, was based on data sourced from available documents and information received from the Center procurement unit.

Table 6– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS



S/NO	DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON-GOING	TOTAL
1	January 1, 2023 to December 31, 2023	4	1	5
	TOTAL	4	1	5

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	PERCENTAGE
1	Completed (4No)	57%
2	Uncompleted (1No)	43%
	TOTAL	100%

NOTE: ABOUT 45% (UP TO FIRST FLOOR LEVELING) OF THE 43% HAVE BEEN COMPLETED

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	TOTAL (N)
1	Completed (4No)	94,820,240.00	94,820,240.00
2	Uncompleted (1No)	403,537,513.18	403,537,513.18
	TOTAL	498,357,753.18	498,357,753.18

NOTE: ABOUT **N181,591,880.93** (UP TO FIRST FLOOR LEVELING) OF THE **N403,537,513.18** HAVE BEEN COMPLETED

One procured item is on-going but it has reached about 45% completion as shown in appendix ii. The actual completed volume in amount should be about **N276,412,120.90**, translating to about 55.46% completion of the overall procured activities.

This audit review was based on information extracted from the Center's Procurement Plan and other documents made available to the audit team by the ACEPHAP staff. There were also interviews and interactions with key personnel. The value of the five (5) procured contracts was N498,357,753.18.



SECTION 4- SPECIFIC CONTRACTS/PROJECTS DETAILS

4.1 CONSTRUCTION OF ACEPHAP HOSTEL – LOT P1

4.1.1 Introduction

Eighteen (18) bidders responded to the advertisement in the People's Daily Newspaper, the Blue Print Newspapers both of November 28, 2022 and in the TENDERS JOURNAL VOL. 18 NO. 24 OF NOVEMBER 28, 2022. Nine (9) of the bidders made it to the financial submission stage. The financial bids were opened on November 28, 2022 in the presence of the University's Tenders Board, ACEPHAP representative, Professional bodies, Consultants and the bidders' representatives. Bids evaluation report was concluded January 4, 2023. The award made to MESSRS SEEMINAI ENGINEERING LIMITED at the sum of N405,115,393.66 (Four Hundred and five million, one hundred and fifteen thousand, three hundred- and ninety-three-naira, sixty-six kobo) at the conclusion of the financial bids analysis. Though Messrs. Seemina Engineering Limited was not the lowest bidder, after due consideration of the quotation and the conduct of due diligence her offer was adjudged the best responsive as others were too low and posed treats of claims and abandonment.

The project is located at the Amini Kano University Teaching Hospital, Kano. It is a one-storey hostel accommodation initiated as part of the incentive to attract international students. The activities for the realization of the project include site clearance, excavations, concrete work, blockwork steel work, stone coated aluminum roof covering, fittings, finishes, electrical and mechanical installation works and general external works. The award amount is the equivalent of USD953,212.69 (at N425/\$) and it represents 15.89% of the Bank financing.

The project is presently at the at the roof parapet completion stage.



4.1.2 Observations/ Findings

In line with the NCB procedure, the following are the observations in the procurement process leading to the award of this contract.

1. The contract award amount was N405,115,393.66. This was the fourth lowest bid. The other lower bids were N348,387,817.29, N369,776,739.24 and N371,359,878.75 while the University consultant's price was N469,991,303.14. Other bids were N420,975,770.06, N460,512,776.56, N499,744,579.00 and N599,263,503.87.
2. From the compare of prevailing rates of some key items at the period of tender, it showed that these lower bids have low rate for some key items. This is obviously a red flag and the award to the contractor would be deemed the best offer price.
3. The procurement duration was 128 days. This is much higher than the expected period.
4. Contract award amount is lower than the budget.
5. Formal contract agreement was signed for the award. It was executed 57 days after the award letter was issued.
6. The bid validity period was 60 days. There was no evidence of extension.
7. Withholding (WHT) Tax of 5% and 7.5% VAT were seen to have been deducted.

4.1.2.1 Procurement Planning

This contract was in the procurement plan.

4.1.2.2 Advertisement

The contract was advertised in the People's Daily Newspaper and the Blue Print Newspapers both of November 28, 2022 and in the Federal Tenders Journal VOL. 18 No. 24 of November 28, 2022.

4.1.2.3 Pre/Post Qualification

The bids were pre-qualified. The technical and financial bids were received the same day, but the technically responsive bids were invited for opening of financial bids on January 3, 2023.

4.1.2.4 Competition

The process was very competitive considering the response from bidders and the compare of financial bids.

4.1.2.5 Bid Opening

The bids were opened publicly in the presence of the Procurement Committee. There were independent observers.

4.1.2.6 Bidding Documents

Standard bidding documents were well packaged and used.

4.1.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the technical evaluation committee. Approval was granted by the University tender's board.

The recommended contract award amount was N405,115,393.66. This was the fourth lowest bid. The other lower bids were N348,387,817.29, N369,776,739.24 and N371,359,878.75 while the University Consultant's price was N469,991,303.14. Other bids were N420,975,770.06, N460,512,776.56, N499,744,579.00 and N599,263,503.87.

From the compare of prevailing rates of some key items at the period of tender, it showed that these lower bids have low rate for some key items. This is obviously a red flag and the award to Messrs Seemina Engineering Limited would be deemed to be the best offer.

4.1.2.8 Award of Contract

Notification of award was made to Messrs Seemina Engineering Limited with an award letter dated February 6, 2023. Acceptance was made on February 13, 2023.

4.1.2.9 Contract Documents

The contract documents were well packaged and they include the Contract drawings and Bills of Quantities, award letter, acceptance letter and the contract agreement that was executed on April 5, 2023.



4.1.2.10 Procurement Duration

The procurement processes leading up to then signing of contract was completed in 128 days. The process commenced on November 28, 2022.

4.1.2.11 Contract Implementation

The supervision of the implementation of the contract was satisfactory. However, the contract is behind schedule as at the time of the team's site visit. The project would have been completed in January 2024.

4.1.2.12 Payments

Two payments have been made as follows:

Mobilization of N121,061,253.95 (gross) on March 1, 2023; and the second payment of N161,195,629.20 (gross) on August 12, 2023.

4.1.2.13 Physical Inspection

Physical Inspection was carried out. The work was at about 45% completion. Workmanship and the quality of materials being used are commendable. Pictures were taken as shown in Appendix V

4.1.3 Recommendation

1. The Centre should endeavor to reduce the procurement duration period. Fifty-seven days to sign agreement after award is not commendable and should be improve.
2. Advertisement should always be places in newspapers that have wider National circulation.
3. The Centre should be commended for using the Standard Bidding Documents in the procurement.

4.1.4 Conclusion

The process that led to lead to the award was good and credible.

4.2 FURNISHING OF AFRICAN CENTRE OF EXCELLENCE AND POPULATION HEALTH AND POLICY STUDENTS HOSTEL

4.2.1 Introduction

The contract is for the furnishing of the ACEPHAP student's hostel at the Aminu Kano University Teaching Hospital, Kano. Ten (10) bidders responded to the advertisement in the People's Daily Newspaper and the Blue Print Newspapers both of November 28, 2022 and in the Tenders Journal Vol. 18 No. 24 of November 28, 2022. One was rejected due to submission error. The bids were opened on December 28, 2022. In attendance at the opening were the University's procurement committee and some members of the Tenders' Board, the bidders' representatives and some independent observers. During bids examination, one of the bids was found not to be responsive and was dropped. After price evaluation, the contract was awarded to **Messrs. Matrix Resources Ltd, of Plot 17, Benghazi Street, Wuse Zone 4, Abuja**, who made the lowest offer of sixty-two million, six hundred and thirty-three thousand, eight hundred naira (N62,633,800.00). This amount is the equivalent of USD138,637.83 (at N451.78/\$) and it represents 2.31% of the Bank financing.

The award letter is dated February 6, 2023 and the bidder accepted the award on February 15, 2023. The bidder offered to complete the contract in three (3) weeks. However, the offer letter was for the contract to be completed in sixteen (16) weeks.

4.2.2 Observations/ Findings

This is an NCB contract and the following were observed in the procurement process.

4.2.2.1 Procurement Planning

This contract is in the procurement plan.

4.2.2.2 Advertisement

The project was advertised the People's Daily Newspaper and the Blue Print Newspapers both of November 28, 2022 and in the Tenders Journal Vol. 18 No. 24 of November 28, 2022.



4.2.2.3 Pre/Post Qualification

Pre/Post Qualification exercise does not apply to this procurement because of the threshold.

4.2.2.4 Competition

There was appreciable competition with the process.

4.2.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers on December 28, 2022.

4.2.2.6 Bidding Documents

Standard bidding documents were used.

4.2.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the Technical Evaluation Committee. Approvals were made by the University Tenders Board (UTB) before award letter was issued to the lowest bidder.

4.2.2.8 Award of Contract

The award was made to the lowest responsive bidder in the sum of N62,633,800.00 with a completion period of sixteen (16) weeks. The notification of award letter was dated February 6, 2023.

4.2.2.9 Contract Documents

The contract documents were well packaged and they include the quotation, award letter, and the acceptance letter. The contract agreement was not sighted. The goods were received at the store through the store receipt note dated August 3, 2023.

4.2.2.10 Procurement Duration

The procurement duration process was 129 days, from the date of advertisement (November 28, 2022) up to the date that the agreement was signed on April 6, 2023. The supply was completed in 24 weeks. That was eight (8) weeks longer than stated.

4.2.2.11 Contract Implementation

The goods were not sighted and so the team could not certify the level of implementation and management of the contract. However, the contract has been fully paid for in order to beat possible inflation.



4.2.2.12 Payments

The gross payment in the sum of N62,633,800.00 was captured as follows:

payments made were captured as follows.

1. N16,417,344.30 (net) N18,790,140.00 (gross) payment with REX1 PV62 of March 13, 2023.
2. N12,040,123.65 (net) N14,280,285.25 (gross) payment with REX1 PV159 of June 23, 2023.
3. N25,830,139.28 (net) N29,563,374.75 (gross) payment with REX1 PV192 of August 12, 2023.

4.2.2.13 Physical Inspection

The goods were not sighted.

4.2.3 Recommendation

1. The Centre should always take more time for proper project planning to mitigate long procurement durations.
2. ACEPHAP must be seen to always debrief unsuccessful bidders. This helps to create better competition for healthier procurement environment.

4.2.4 Conclusion

Following the above observations and recommendations, the Center should strive to improve by adhering strictly to the rules and regulations guiding the public procurement management.

Procurement training should be a regular exercise because it enables dynamic approach that enhances seamless public procurement process and management.

4.3. SUPPLY AND INSTALLATION OF SOLAR INVERTER FOR ACENPHAP RESEARCH LABORATORY

4.3.1 Introduction

This contract is not in the 2023 procurement plan but it was necessitated because of the need to have regular power supply for the optimal functioning of the laboratory equipment. ACEPHAP sent RFQ to three (3) bidders on June 30, 2023. The quotations were returned on July 6, 2023. The procurement committee examined and evaluated the three bids and made recommendation to the University Tenders' Board for the award to be made to the lowest bidder, Messrs. AL-Yasan General Enterprises Ventures at the contract sum of ten million six hundred and ninety thousand eight hundred and seventy-five naira (N10,690.875.00). The award was communicated with an award letter dated August 25, 2023. Payment of the net amount of N9,340,841.25 was made to the supplier at the completion of the contract on November 9, 2023

4.3.2 Observations/ Findings

The review showed the following observation regarding the RFQ procurement process;

4.3.2.1 Procurement Planning

This contract is not in the ACE-PHAP 2023 procurement plan but the need to have power all time at the laboratory necessitated the contract.

4.3.2.2 Advertisement

It does not require advertisement in National Newspapers and the Federal Tenders, Journal. However, the notice was not placed on the Centre's notice board or the website.

4.3.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.3.2.4 Competition

There was a considerable competition with the process. This can be attested to by the quotations submitted by the bidders as N10,690.875.00, N11,500,565.00 and N11,846,000.00.

**4.3.2.5 Bid Opening**

The bid opening sheet was not sighted. One of the bidders was seen to have submitted only tax compliant document and was evaluated. Though the bid did not win the contract but it should have been disqualified at bid examination without progressing to evaluation.

4.3.2.6 Bidding Documents

Standard bidding documents were not used for this contract.

4.3.2.7 Evaluation of Bids/ Proposals

The bid evaluation report was not detailed. The non-responsive bid should not have been evaluated.

4.3.2.8 Award of Contract

The contract was awarded to Messrs Al-Yasan General Enterprises Ventures Ltd with an award letter dated August 25, 2023. This bidder offered the lowest amount and was the best responsive.

4.3.2.9 Contract Documents

The quotation and award letter constitute the contract documents.

4.3.2.10 Procurement Duration

The procurement duration took a total of **57 Days** from invitation for quotation and the award of contract. Completion of the supply took 76 days from the date of award to the date of delivery and installation of the goods.

4.3.2.11 Contract Implementation

The contract implementation was fair.

4.3.2.12 Payments

Payment of the net amount of N9,340,841.25 was made through Voucher Number: VOI/REX1/PV256 of November 9, 2023. All relevant taxes were seen to have been deducted and remitted to the appropriate receiving authorities.

4.3.2.13 Physical Inspection

The audit team made physical inspection of the materials procured. Some pictures were taken and are shown in the attached appendix

vii.



4.3.3 Recommendation

1. There are some apparent lapses with the storage and retrieval of the procurement documents regarding this contract. For instance, there was no record of the bid return sheet, The agreement is claimed to have been prepared but ACEPHAP could not present them to the audit team.
2. Agreements should always be seen to have been executed irrespective of the value of the contract.
3. Ensure that all mandatory compliance documents are presented by the bidders before their bids proceed for evaluations.
4. Always provide the letters of bid invitations and submissions. This would help determine the contents of the solicitation.
5. Bid validity periods should always be provided as it helps to create sanity in the bidding/contract award and administration process.

4.3.4.1 Conclusion

Procurement training should be a regular exercise because it enables dynamic approach that enhances seamless public procurement process and management.



APPENDIX I
LIST OF PROCURED ITEMS AT ACEPHAP



BAYERO UNIVERSITY, KANO – ACEPHAP

APPENDIX 1 -INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECT

S/NO	PACKAGE NO	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD USED	APPROPRIATE METHOD	REVIEWED CONTRACTS	REMARKS
	BUK -ACEPHAP									
		GOODS								
1	BUK/VC/PU/22/G/060	FURNISHING OF ACEPHAP STUDENTS HOSTEL	MESSRS MATRIX RESOURCES LIMITED	62,633,800.00	FEBRUARY 6, 2023.	GOODS	NCB	NCB	REVIEWED	COMPLETED
2	BUK/VC/PU/23/G/088	SUPPLY AND INSTALLATION OF A SOLAR POWER INVERTER FOR ACEPHAP RESEARCH LABORATORY	AL-YASAN GENERAL ENTERPRISES VENTURES	10,690,875.00	AUGUST 25, 2023.	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
3	BUK/VC/PU/23/G/028	UPGRADING OF SEQUENCING LABORATORY EQUIPMENT AND INFRASTRUCTURE	MESSRS ADVANCED MEDICALS AND SCIENTIFIC INTERNATIONAL	11,500,565.00	FEBRUARY 23, 2023.	GOODS	RFQ	RFQ		COMPLETED
4	BUK/VC/PU/23/G/010	SUPPLY OF PARAFFIN EMBEDDING STATION AS PART OF SUPPORT TO THE HOSPITAL DE REFERENCE DE MARADI (HRM) AT AMINU KANO TEACHING HOSPITAL	MESSRS EICAPLUS MEDICALS LTD.	9,995,000.00	SEPT. 14, 2023.	GOODS	RFQ	RFQ		COMPLETED
		WORKS								
5	BUK/VC/PU/22/W/030	CONSTRUCTION OF ACEPHAP STUDENTS HOSTEL	MESSRS SEEMINAI NIGERIA LIMITED	403,537,513.18	FEBRUARY 6, 2023.	WORKS	NCB	NCB	REVIEWED	45% COMPLETED
				498,357,753.18					60% SAMPLE REVIEWED	



APPENDIX II
CHECKLIST AND PROCUREMENT DURATION FORMS



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO**

**WORKS
CHECK LIST**

LOAN/CREDIT NO.6510-NG	REVIEW DATE: February 12, 2024		
CONTRACT DATA			
Contract Name & Number: Construction of ACEPHAP Hostel – LOT 1	Type of Contract: Lump Sum		Contract Amount: N
	Goods ()	Works (X)	Services ()
			405,115,393.66
Contractor's Name & Address: Messrs. MESSRS Seeminai Engineering Limited: No. 32 Lingu Crescent, off Aminu Kano Crescent, Wuse II, Abuja.	Notification of Award & Date		February 2, 2023
	Acceptance Letter & Date		February 13, 2023
No. of Bids (Financial) Received: Nine (9)	Date of Contract Performance		Not sighted
	Date of Contract Agreement:		April 5, 2023
Location of Goods, Works or Service:	Aminu Kano University Teaching Hospital, Kano.		
TOPIC	COMMENTS & FINDINGS:		
PRFOCUREMENT AND CONTRCTING			
Contract Package (Items & Quantity)	BUK/VC/PU/22/W/03: CONSTRUCTION OF ACEPHAP HOSTEL - 1 ITEM		
	CONSTRUCTION OF ACEPHAP HOSTEL 1 ITEM		
Contract Type {Goods, Works (S&L) Services}	Works		
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	NCB		
Prequalification (Yes/No)	Yes		
Single Stage/Two Stage	Single Stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Prior		
COSTS			
USD Equivalent (\$)	953,212.69		
Exchange Rate/Date	USD 425 (DECEMBER 2022).		
Price of Lowest Evaluated Bidder (N)	348,387,817.29		
Contract Value at Award (N)	405,115,393.66		



Contingencies in PAD	N/A			
Final Contract Price (N)	Still in progress but it is a non-fluctuating contract (final price expected to be N405,115,393.66			
TIME (DATE)				
General Procurement Notice (GPN)	No			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids/Quotation	November 28, 2022			
Submission of Bids	December 28, 2022			
Contract Award Signature	February 6, 2023			
Date of Contract Performance	Not sighted			
Completion Period Offered by the Contractor	45 Weeks			
Date of Contract Completion	January 2024.			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Not yet, still under construction	NA	NA	
Total Payment	N282,256,882.95: gross (as at August 12, 2023)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	15.89%			
Disbursements: Amount & Date:	1. N121,061,253.95 (30% MOBILIZATION) – REX1 PV61 of March 1, 2023. 2. N161,195,629.20 (gross) REX1 PV159 of August 12, 2023.			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
	Interim payments	About 45%	August 12, 2023	Payments Nos 1 and 2



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO**

PROCUREMENT DURATION FORM

WORKS

Contract No: BUK/VC/PU/22/G/03 – LOT P1

Contract Name: Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not sighted.

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	November 28, 2022	0	0
10	Submission of bids	December 28, 2022	30	30
11	Bid Evaluation Report preparation (financial)	January 4, 2023	7	7
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	February 6, 2023	33	33
15	Contract Signed	April 5, 2023	58	58
	TOTAL DAYS		DAYS	128 DAYS



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO
GOODS
CHECK LIST**

LOAN/CREDIT NO.6510-NG	REVIEW DATE: February 12, 2024		
CONTRACT DATA			
Contract Name & Number: Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel	Type of Contract: Lump Sum		Contract Amount: N
	Goods (X)	Works ()	Services ()
			62,633,800.00
Contractor's Name & Address: Messrs. Matrix Resources Ltd, Plot 17, Benghazi Street, Wuse Zone 4, Abuja.	Notification of Award & Date		February 6, 2023
	Acceptance Letter & Date		February 15, 2023
No. of Bids Received: Nine (9)	Date of Contract Performance		Not sighted
	Date of Contract Agreement:		April 6, 2023
Location of Goods, Works or Service:	Aminu Kano Teaching Hospital, Kano.		
TOPIC	COMMENTS & FINDINGS:		
PRFOCUREMENT AND CONTRCTING			
Contract Package (Items & Quantity)	BUK/VC/PU/22/G/060 - Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel		
	Various Items		
Contract Type {Goods, Works (S&L) Services}	Goods		
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	NCB		
Prequalification (Yes/No)	No		
Single Stage/Two Stage	Single Stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Prior		
COSTS			
USD Equivalent (\$)	138,637.83		
Exchange Rate/Date	USD 451.78 (CBN Jan 23, 2023).		
Price of Lowest Evaluated Bidder (N)	62,633,800.00		
Contract Value at Award (N)	62,633,800.00		
Contingencies in PAD	N/A		
Final Contract Price (N)	62,633,800.00 (gross) including TAX but excluding VAT		
TIME (DATE)			



General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids/Quotation	November 28, 2022			
Submission of Bids	December 28, 2022			
Contract Award Signature	February 6, 2023			
Date of Contract Performance	Not sighted			
Completion Period Offered by the Contractor	3 Weeks (16 weeks stated by ACEPHAP)			
Date of Contract Completion	August 3, 2023			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel	August 2, 2023	August 12, 2023.	
Total Payment	62,633,800.00 (gross)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	2.31%			
Disbursements: Amount & Date:	<p>4. N16,417,344.30 (net) N18,790,140.00 (gross) payment with REX1 PV62 of March 13, 2023.</p> <p>5. N12,040,123.65 (net) N13,780,285.25 (gross) payment with REX1 PV159 of June 23, 2023.</p> <p>6. N25,830,139.28 (net) N29,563,374.75 (gross) payment with REX1 PV192 of August 12, 2023.</p>			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
	Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel	100%	August 2, 2023	None

AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY



BAYERO UNIVERSITY, KANO
PROCUREMENT DURATION FORM
WORKS

Contract No: BUK/VC/PU/22/G/060

Contract Name: Furnishing of African Centre of Excellence and Population Health and Policy Students Hostel

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not sighted

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	November 28, 2022	0	0
10	Submission of bids	December 28, 2022	30	30
11	Bid Evaluation Report preparation (financial)	December 30, 2022	2	2
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	February 6, 2023	38	38
15	Contract Signed	April 6, 2023	59	59
	TOTAL DAYS		DAYS	129 DAYS



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO**

**GOODS
CHECK LIST**

LOAN/CREDIT NO.6510-NG	REVIEW DATE: FEBRUARY 12, 2024			
CONTRACT DATA				
Contract Name & Number: Supply and Installation of Solar inverter for ACENPHAP Research Lab (BUK/VC/PU/23/G/088)	Type of Contract: Lump Sum			Contract Amount: N
	Goods (X)	Work ()	Services ()	N10,690,875.00
Contractor's Name & Address: Messrs AL-YASAN GENERAL ENTERPRISES VENTURES LTD. NO. 454 T/BUjuwa Katsina Road, Fagge L.G.A, Kano.	Notification of Award & Date			August 25, 2023
	Acceptance Letter & Date			Not Sighted
No. Of Bids Received: Three (3)	Date of Contract Performance:			Not Sighted
	Date of Contract Agreement:			Not Sighted
Location of Goods, Works or Service:	Aminu Kano University Teaching Hospital Bayero University, Kano			
TOPIC				COMMENTS & FINDINGS:
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Item: Supply and Installation of Solar inverter for ACENPHAP Research Lab			
	Quantity: 8 items - 2N0. Inverter (Low Frequency) IVM MPPT Felicity Hybrid 7.5Kva 48; 2N0. Battery Lithium 15Kva 48; 30N0. Solar Panel 350Watt; 1N0. AC Surge/Thunder Protection AC SPD 20KA; 1N0. Panel (DC) Surge Protection (DC SPD); Balance of System component. DC and AC Circuit Breakers, Breaker Boxes, Conduit, etc.; 120N0. DC Input Wire 16mm ² Flexible: 20N0. AC Output wire 6mm ² Core			
Contract Type {Goods, Works (S&L) Services}	Goods			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			



Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Prior		
COSTS			
USD Equivalent	\$13,805.54		
Exchange Rate/Date	USD 774.39 (August 2023).		
Price of Lowest Evaluated Bidder (N)	N10,690,875.00		
Contract Value at Award (N)	N10,690,875.00		
Contingencies in PAD	N/A		
Final Contract Price	N10,690,875.00		
TIME (DATE)			
General Procurement Notice (GPN)	Not Applicable		
Request for Proposal (RFP)	Not Applicable		
Invitation for Prequalification	Not Applicable		
Invitation for Bids	June 30		
Submission of Bids	July 6, 2023 (Various dates but this is the date of the successful bidder)		
Contract Award Signature	August 25, 2023		
Date of Contract Performance	Contract Performance – Not Sighted;		
Completion Period Offered by the Contractor	Not Sighted		
Date of Contract Completion	November 9, 2023		
CONTRACT ADMINISTRATION:			
Changes to Contract	Description	Date	Price Impact
	None	Not Applicable	Not Applicable
Final Payment	Description	Date of Invoice	Date of Payment
	Being Cert 01 Supply and Installation of Solar Power Inverter	September 18, 2023	November 9, 2023
Total Payment	N10,690,875.00		
DISBURSEMENT			
Disbursement Method (Direct, SOE, Special Account)	Direct		
Percentage of Bank Financing (%)	0.23%		

<p>Disbursements: Amount & Date</p>	<p>N9,340,841.25 – Being Cert 01 Supply and Installation of Solar Power Inverter– Deptal NO: ACEPHAP/SPF/0329/2023 – Voucher Number: VOI/REX1/PV256 of November 9, 2023</p> <p>N106,908.75 – Other deductions/Taxes paid by Al-Yasan General enterprises Ventures for Payment on PV 270000329 of 2023 – Deptal NO: ACEPHAP/SPF/0332/2023 of November 9, 2023</p> <p>N497,250 – Being WHT paid by Al-Yasan General enterprises Ventures for Payment on PV 270000329 of 2023 – Deptal NO: ACEPHAP/SPF/0331/2023 of November 9, 2023</p> <p>N745,875 – Being VAT paid by Al-Yasan General enterprises Ventures for Payment on PV 270000329 of 2023 – Deptal NO: ACEPHAP/SPF/0330/2023 of November 9, 2023</p>			
<p>DELIVERABLES:</p>				
<p>Contract Package</p>	<p>Reference/Description</p>	<p>Quantity/% Completed</p>	<p>Date Delivered/ Completed</p>	<p>Remarks <i>(Note any Discrepancies from Contract)</i></p>
<p>BUK/VC/PU/23/G/088</p>	<p>Supply and Installation of Solar inverter for ACENPHAP Research Lab</p>	<p>100%</p>	<p>September 18, 2023</p>	<p>None</p>



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO**

GOODS

PROCUREMENT DURATION FORM

Contract No: BUK/VC/PU/23/G/088

Contract Name Supply and Installation of Solar inverter for ACEPHAP Research Lab

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Stated

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	June 30, 2023	0	0
10	Submission of bids	July 6, 2023	7	7
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	August 25, 2023	50	50
15	Contract Signed	Not Sighted	0	0
	TOTAL DAYS		DAYS	57 DAYS



APPENDIX III
PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE



**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO
WORKS
CONSTRUCTION OF ACEPHAP HOSTEL – LOT 1**

1.. PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE (NA)	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Bids received		X							Eighteen (18) bids - NCB
7	Bid Validity Period				X					Not Stated
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission made within Solicitation Period.		X							
2	No of Bids Received		X							Eighteen (18) bids – NCB. Nine (9) bids were financially evaluated



3	Adequacy of Time for Bid Submission		X							
4	Level of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X							
2	Disqualification of Non-Responsive Bids		X							
3	Failure to Disqualify Non-Responsive Bids	X								
4	Timeliness of Evaluation of Bids		X							
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer		X							
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							
2	Adequacy of Award Letter content		X							
E	ACCEPTANCE OF AWARD OF CONTRACT							Fair		
1	Timeliness of Award Acceptance			X						Acceptance made within 11 days



F	SIGNED CONTRACT/DATE							Fair		
1	Signed Contract Agreement		X							
2	Timeliness of Signing of Agreement				X					Agreement signed 62 days after award
G	CONTRACT AMENDMENTS, IF ANY							Good		
1	No contract amendment		X							
H	STORE RECEIPT DOCUMENT									Not graded because it is not applicable
1	Appropriateness of Date of Receipt of Item	X								
2	Adequacy of representation of items received	X								
J	EVIDENCE OF DELIVERY/COMPLETION						Poor			Contract still in progress
1	Completion Documentation	X								
2	Completion within Agreed time Period				X					Thought the contract is stated to be completed in January 2024. It is already about 4 weeks late
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Good								
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk				Efficiency				Low risk and good efficiency were adjudged based on the assessment of the basic activities and processes respectively.
		Low				Good				

**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO**

GOODS

FURNISHING OF AFRICAN CENTRE OF EXCELLENCE AND POPULATION HEALTH AND POLICY STUDENTS HOSTEL

2.. PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE (NA)	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Bids received		X							Ten (10) bids - NCB
7	Bid Validity Period				X					Not Stated
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission made within Solicitation Period.		X							
2	No of Bids Received		X							Ten (10) bids received but one (1) was not



										responsive.
3	Adequacy of Time for Bid Submission		X							
4	Level of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X							
2	Disqualification of Non-Responsive Bids		X							
3	Failure to Disqualify Non-Responsive Bids	X								
4	Timeliness of Evaluation of Bids		X							
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer		X							
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							
2	Adequacy of Award Letter content		X							



E	ACCEPTANCE OF AWARD OF CONTRACT					Fair				
1	Timeliness of Award Acceptance			X						Acceptance made within 9 days
F	SIGNED CONTRACT/DATE					Poor				
1	Signed Contract Agreement		X							
2	Timeliness of Signing of Agreement				X					Agreement signed 59 days after award
G	CONTRACT AMENDMENTS, IF ANY							Good		
1	No contract amendment		X							
H	STORE RECEIPT DOCUMENT							Good		
1	Appropriateness of Date of Receipt of Item	X								
2	Adequacy of representation of items received	X								
J	EVIDENCE OF DELIVERY/COMPLETION						Fair			
1	Completion Documentation		X							
2	Completion within Agreed time Period		X							Completed on August 3, 2023 (5 days after stated completion date of May 29, 2023).
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Good								



L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk	Efficiency	Low risk and good efficiency were adjudged based on the assessment of the basic activities and processes respectively.
		Low	Good	

**AFRICA CENTRE OF EXCELLENCE IN POPULATION HEALTH AND POLICY
BAYERO UNIVERSITY, KANO
GOODS
SUPPLY AND INSTALLATION OF SOLAR INVERTER FOR ACEPHAP RESEARCH LABORATORY**

3.. PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS						Fair			
1	In the Procurement Plan			X						Good reason for initiating it
2	Appropriate Advertisement			X						Should have been placed on the Centre website or notice board
3	Standard Bidding Documents				X					SBDs not used
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Invited Vendors		X							3 bidders invited
7	Bid Validity Period				X					Not stated
B	BIDS SUBMISSION					Poor				
1	Submission made within solicitation period.		X							
2	No of Bids Received		X							3 bids received
3	Adequacy of Time for Bid Submission			X						Bid Invitation letter not sighted



4	Level of Compliance to Instructions			X						Bid Invitation letter not sighted
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY						Fair			Bid evaluation Report not detailed
1	Composition and Adequacy of Bid Evaluation Committee			X						Bid Evaluation Report/Committee not detailed
2	Disqualification of Bids	X								
3	Failure to Disqualify Non-Responsive Bids	X								
4	Timeliness of Evaluation of Bids				X					Bid Evaluation Report/Committee Not Sighted
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer				X					Not sighted
D	NOTIFICATION OF AWARD OF CONTRACT						Fair			
1	Period within which Award Letter was issued			X						The Award letter was issued about 45 days after the Quotation was submitted by the contractor (July 6, 2023 to August 25, 2023)
2	Signature and Date on Award Letter		X							
3	Adequacy of Award Letter content		X							



E	ACCEPTANCE OF AWARD OF CONTRACT					Poor				
1	Timeliness of Award Acceptance				X					Acceptance letter Not sighted
F	SIGNED CONTRACT/DATE					Poor				
1	Signed Contract Agreement				X					Contract Agreement not sighted
2	Timeliness of Signing of Agreement				X					Contract Agreement Nit sighted
G	CONTRACT AMENDMENTS, IF ANY									No Contract Amendment
1	None So Far	X								
H	STORE RECEIPT DOCUMENT							Good		
1	Appropriateness of Date of Receipt of Item		X							
2	Adequacy of Representation of items Received		X							
J	EVIDENCE OF DELIVERY/COMPLETION							Fair		
1	Completion Documentation		X							
2	Completion within Agreed Time Period		X							
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Moderate								
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk				Efficiency				Low risk and Fair efficiency were adjudged based on the assessment of the basic activities and
		Low				Fair				



				processes respectively.
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APPENDIX IV
EXIT MEETING SHEET



ACEPHAP AMINU KANO TEACHING HOSPITAL - BAYERO UNIVERSITY KANO

ISSUES AT EXIT MEETING – WITH CENTRE RESPONSES

S/NO	ISSUES RECORDED/CLAUSES	CLAUSE	NATURE OF INFRACTION	CENTRE RESPONSE	REMARK
OFFENCES – CLAUSE 58 OF THE PPA 2007 AS AMENDED					
1	Not in the Procurement Plan	18(a-g)			
2	Debriefing	19(e)	The unsuccessful bidders were not debriefed.	The Centre claimed that it was an oversight that would not be allowed occur again.	
3	Invitation to Bid	25.2(ii)			
4	Bids after deadline	27.5			
5	Bid opening register	30(d)	Bid opening register were not kept for some of the contracts	The Centre claimed that it was prepared. Efforts to produce it was not successful	Bids register was not sighted for the Supply and Installation of Solar inverter for ACENPHAP Research Laboratory
6	Collusive Practice	58.4(a)			
7	Corruption, Fraudulent/ improper Practice,	58.4(b)			
8	Coercion, Obstructive practice and undue influence	58.4(c)			
9	Contract Splitting	58.4(d)			
10	Bid Rigging	58.4(e); 58.10(a & b)			
11	Competition, transparency	24			
12	Observers	19(b)			
13	Inappropriate				



	Procurement Method/Process				
14	Requested Document not provided	54.4(h)			
15	Non-remittance of TAX	58.12			
16	Direct Procurement	42			
17	Expression of Interest	44			
18	Request for Quotation	41			
19	Request for Proposal	45			
20	Bid Validity Period	29			
21	Procurement Planning Committee	21			



APPENDIX V

PROCUREMENT PLAN



PROCUREMENT PLAN - GOODS

Institution/Country		Bayero University Kano, Nigeria																					
Program:																							
Date:																							
Applicable Period:		January - December 2023																					
Project ID:																							
Implementing Agency		ACEPHAP																					
BASIC DATA							Draft Bid Documents, including specs and quantities, draft SPN			Spec Proc Notice Advert		Bidding Period		Bid Evaluation		Contract Finalization				Contract Implementation			
Description*	Package Number	Lot Number	Estimated Amount in US \$	Procurement Method	Pre-or Post Qualification	Prior or Post Review	Plan vs Actual	Prep & Submission by Ex Agency	No-objection Date	On-line UNDB Gateway Nat Press	Bid Invitation Date	Bid Closing-Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs Actual	Contract Amount in US\$	Date Contract Award	Date Contract Advert	Date Contract Signature	Opening of Lot of Credit	Arrival of Goods	Inspection Final Acceptance	
Norm Duration of Proc Steps					If Prequalification add 7-13 wks		Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	2 - 4wks		1 - 3 wks	1 - 1.5 wks	Plan		1 wk			1.5-3 wks			
List of Contracts																							
Procurement of software for computer lab (STATA, SPSS, Nvivo, Madom, TreeAge)	1	1	12,000.00	RFQ	NA	Post Review	Plan		NA	3- April-23	3- April-23	17- April-23	24- April-23	NA	Plan	12,000.00	1-May-23						
							Actual								Actual								
Procurement of Equipment for the Upgrade of Skill Acquisition Demonstration Laboratory at Nursing Department	2	2	50,000.00	NCB	Post	Post Review	Plan		NA	29- May-23	29- May-23	26- Jun-23	17- July-23	NA	Plan	50,000.00	24- July-23				11- Sep-23	18- Sept-23	
							Actual								Actual								
Procurement of Equipment for the Establishment of Anthropometrics laboratory	3	3	50,000.00	NCB	Post	Post Review	Plan		NA	29- May-23	29- May-23	26- Jun-23	17- July-23	NA	Plan	50,000.00	24- July-23				20- Nov-23	27- Nov-23	
							Actual								Actual								
Procurement of Equipment for the Establishment of skill acquisition lab for OB gynecology and Pediatrics department	4	4	50,000.00	NCB	Post	Post Review	Plan		NA	29- May-23	29- May-23	26- Jun-23	17- July-23	NA	Plan	50,000.00	24- July-23				20- Nov-23	27- Nov-23	
							Actual								Actual								
Procurement of Equipment for the Creation of Active Learning Classroom at the Centre	5	5	23,223.00	RFQ	Post	Post Review	Plan		NA	3- April-23	3- April-23	17- April-23	24- April-23	NA	Plan	23,223.00	1-May-23				19- Jun-23	26- Jun-23	
							Actual								Actual								
Procurement of Computers and Accessories for the Creation of Computer Laboratory	6	6	20,000.00	RFQ	Post	Post Review	Plan		NA	3- April-23	3- April-23	17- April-23	24- April-23	NA	Plan	20,000.00	1-May-23				19- Jun-23	26- Jun-23	
							Actual								Actual								
Procurement of Equipment for Creation of C-Code Studio	7	7	57,000.00	NCB	Post	Post Review	Plan		NA	29- May-23	29- May-23	26- Jun-23	17- July-23	NA	Plan	57,000.00	24- July-23				11- Sep-23	18- Sept-23	
							Actual								Actual								
Procurement of Learning Management System (LMS) Equipment	8	8	47,490.00	NCB	Post	Post Review	Plan		NA	29- May-23	29- May-23	26- Jun-23	17- July-23	NA	Plan	47,490.00	24- July-23				11- Sep-23	18- Sept-23	
							Actual								Actual								
Total Cost			309,713.00													309,713.00							



PROCUREMENT PLAN - WORKS

Institution/Country		Bayero University Kano, Nigeria																						
Program:																								
Date:																								
Applicable Period:		January - December 2023																						
Project ID:																								
Implementing Agency: ACEPHAP		ACEPHAP																						
Description*	Package Number	Lot Number	Basic Data					Draft Bid Documents, including specs and quantities, draft SPN			No-objection Dates are not needed		Bidding Period		Bid Evaluation		Contract Finalization				Contract Implementation			
			Lumpsum or Bill of Quantities	Procurement Method	Estimated Amount in US \$	Pre- or Post Qualification	Prior or Post Review	Plan vs. Actual	Prep & Submission by Ex Agency	No-objection Date	On-line UNDB Gateway Nat Press	Spec Proc Notice Advert	Bid Invitation Date	Bid Closing-Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs. Actual	Contract Amount in US\$	Date Contract Award	Date Contract Advert	Date Contract Signature	Mobilization Advance Payment	Substantial Completion	Final Acceptance
Norm Duration of Proc Steps						If Prequalification add 7-13 wks	Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	1.5 - 2 wks	6 to	12 wks	1.5 - 3 wks	Plan		1 wk		1-3 wks					
Actual							Actual								Actual									
List of Contracts																								
Construction of ACEPHAP Students Hostel (brought forward)			BOQ	NCB	1,080,000.00	Prequalification	Plan		NA	6- Dec- 21	6- Dec- 21	17- Jan- 22	24- Jan- 22	NA	Plan	1,080,000.00	2- Mar- 22		12- Mar- 22					
Actual						Prequalification	Actual		NA		28- Nov- 22	28- Dec- 22	25- Jan- 23		Actual									
							Plan								Plan									
							Actual								Actual									
							Plan								Plan									
							Actual								Actual									
Total Cost					1,080,000.00		Plan																	
Actual							Actual																	
Fill gray cells only!																								

NB: Submission of BER under NCB implies submission by the Evaluation Committee to Management for Approval, and not to the Bank



PROCUREMENT PLAN - CONSULTANCY

Institution/Country:	Bayero university Kano, Nigeria																														
Programme:																															
Date:																															
Applicable Period:	January - December 2023																														
Project ID:																															
Credit Number:																															
Implementing Agency:	ACEPHAP																														
IDA Credit No.:																															
Description*	Selection Method	Lumpsum or Time-Based	Estimated Amount in US\$	Prior Post Review	Preparation Request for Proposals		Request for EOI (where required)		Short List		Consultant Proposals		Proposal Evaluation and Negotiation for Projects after May 2012 Technical (T) & Financial (F) and Negotiation (N)						Draft Contract		Contract Finalization						Contract Implementation				
					Plan vs. Actual	Prep & Submission by EA Ag	No-objection Date	On-line UNDB Gateway Nat Press	Lead-time before shortlist	Submission Date	No-objection Date	Plan vs. Actual	Invitation Date	Submission/ Opening Date	Submission Evaluation Report (T)	No-objection Evaluation Report (T)	Opening Financial Proposals	Preparation Eval Report (T) (F)	Negotiation (N)	Plan vs. Actual	Submission Date	No-objection Date	Contract Amount in US\$ '000	Contract Award	Date Contract Advert	Contract Signature	Plan vs. Actual	Mobilization Advance Payment	Draft Report	Final Report	Final Cost
Norm Duration of Proc Steps					Plan	3-6 wks	1-2 wks	1-1.5 wks	2 wks		1-2 wks	Plan	4 to	12 wks	2-3 wks	0.5-2 wks	2 wks	1-2 wks	2 wks	Plan	1-2 wks	1-2 wks		1 wk		1-3 wks	Plan				
Component 1 (Institutional Development)																															
Engagement of Media Specialist for increased visibility of ACEPHAP Activities	LCS	Lump Sum	7,317.00	Post Review	Plan	NA	3- April-23	17- April-23	24- April-23	1- May-23	Plan	2- May-23	16- May-23	23- May-23	30- May-23	13- Jun-23	20- Jun-23	4- Jul-23		11- Jul-23	NA	7,317.00	18- Jul-23		25- Jul-23	Plan					
					Actual						Actual									Actual						Actual					
					Plan						Plan									Plan						Plan					
					Actual						Actual									Actual						Actual					
Total Cost			7,317.00																			7,317.00									



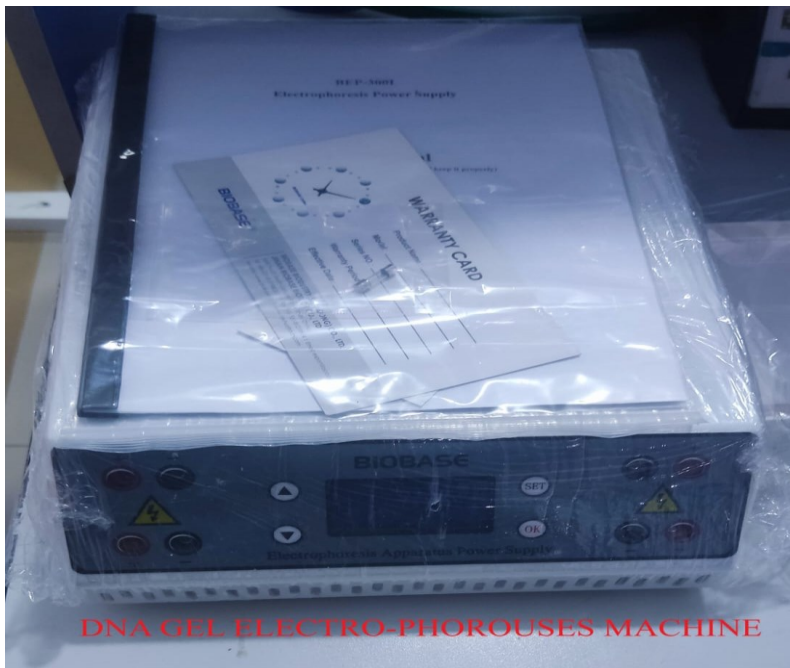
APPENDIX VI

PICTURES





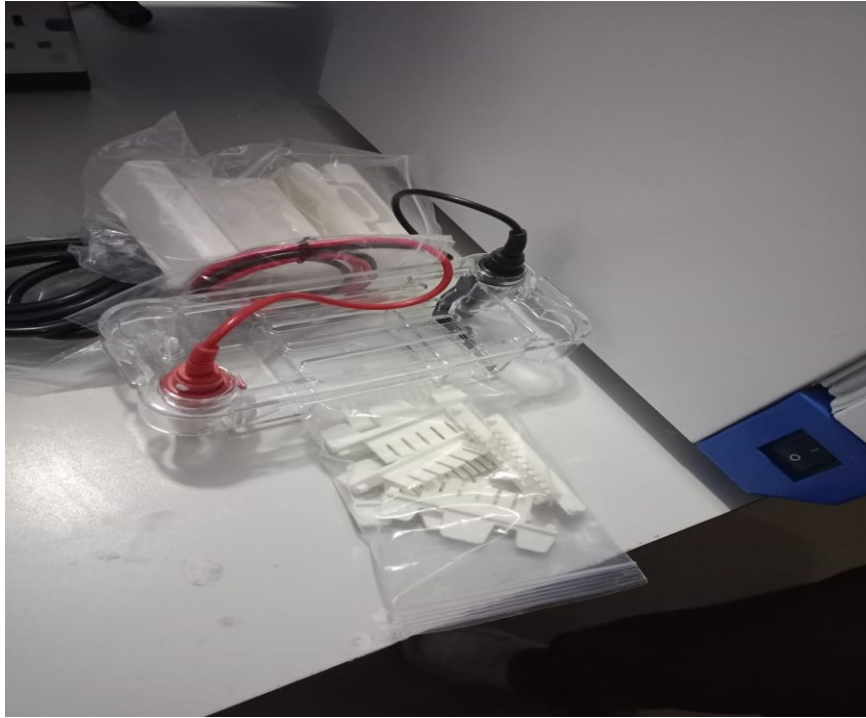














APPENDIX 5

TERMS OF REFERENCE

3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;